

live.better

Maintaining your living space

Maintain beautiful rooms for a long time



Floors

Linoleum floors

Cleaning and maintenance recommendations

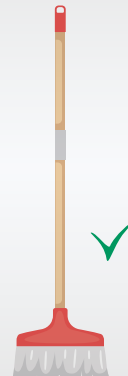
To keep linoleum floors clean and well maintained, the surface should be regularly cleaned of coarse dirt and dust. In addition to **vacuum cleaning** or **sweeping**, you should also **gently damp mop** your linoleum floors with suitable care products (pH value of maximum 9). After drying, a fine maintenance film will form on the surface of the flooring.

Make sure that no mop water remains on the floor covering.
Also, do not use soft soap!

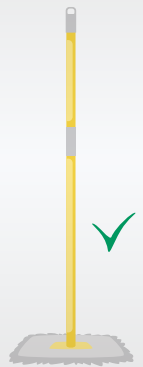
Please observe the **quiet hours** of
12:00 pm - 3:00 pm and
10:00 pm - 7:00 am.



Vacuum



Sweep



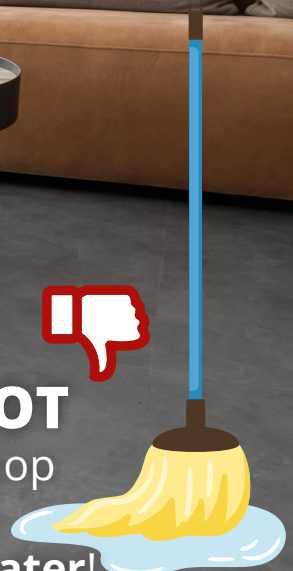
Gently damp mop



DO NOT
use soft
soap



DO NOT
damp mop
with too
much **water!**



Parquet & vinyl floors

Cleaning and maintenance recommendations

It is particularly important when maintaining parquet floors **not to use too much water**, as this can **cause the wood to swell**. It is best to clean the floor with a dry cotton mop or a Hoover with a brush attachment. These remove not only light dirt but also abrasive dirt particles such as sand or small stones that are carried into the home from outside and can cause scratches in the parquet floor.

Furniture that is often moved back and forth on the floor, such as chairs or tables, **should have pieces of felt taped to the feet**. This prevents scratches on the floor when the furniture is moved.



Dirt that is difficult to remove can be treated carefully with a little lukewarm water and a splash of vinegar-based cleaner.

Please do not use any aggressive cleaning agents! They can attack the wood or the sealing. Therefore, use **only mild household cleaners or special parquet cleaning or care products**. (Recommendation: use parquet care products at least twice a year).



Windows

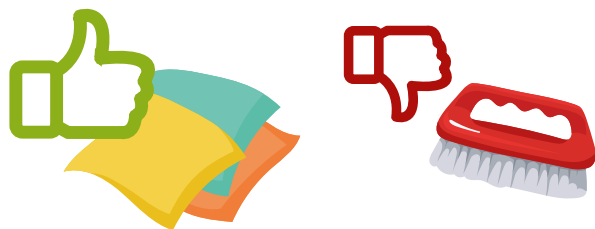


Cleaning

Use a **mild household cleaner** to clean the window frames. Washing petrol (not car petrol) helps against stubborn dirt. **Under no circumstances** should you use **scouring agents** or **solvents**, as these attack the surface of the frame.

Drainage openings

When cleaning the windows, remember to **also clean the drainage openings in the frame and the rain rails**. If dirt accumulates there over a long period of time, the water can no longer drain away and, in the worst case, it leaks into the home.



Cleaning the window sills

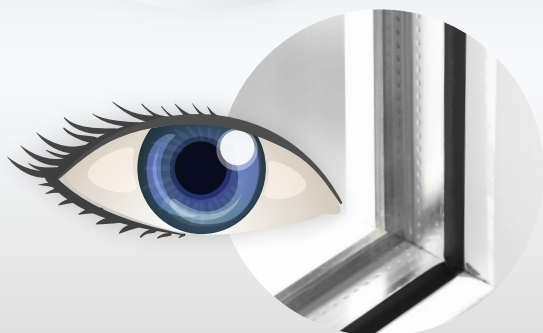
The window sills should **only be cleaned with a damp cloth** and a mild cleaning agent. **Scouring agents and brushes will scratch the surface**. Vinegar-based cleaners are also unsuitable. They leave stains on the window sill that you cannot remove afterwards.

Information on the subject of "Heating and ventilation" can be found here:



Maintenance

If the window squeaks when opening or closing, it is sufficient to apply **a drop of resin-free household oil to the moving fitting parts**. We recommend that you carry out this maintenance yourself at least once a year. This will ensure that your windows are always easy to operate.



You can find
the damage report
form here:



If a window casement grinds or can no longer be opened or closed without problems, it must be repaired.

Please contact our **repair service**:

Tel.: **0911/ 800 - 44 66**

Mon. - Thurs.: 7:30 am - 4:15 pm

Fr.: 7:30 am - 1:00 pm



In an emergency, you can also reach the repair service outside opening hours. Tel.: **0911/800-44 44**

Checking the seals

Check regularly whether the window seals are still elastic, undamaged and properly tightened. Only then can they keep out draughts and water. To prevent the material from becoming brittle or permeable to water, we recommend **rubbing the window seals with Vaseline once a year**.

! Mild window cleaning agents and cleaning cloths are sufficient



Bathrooms & kitchens

Joints

Checking permanently elastic joints

Click here
to go to our
Customer
Centres:



Please check the structural condition of permanently elastic joints (e.g. silicone joints) in bathrooms and showers for damage at regular intervals.

This applies especially to wet areas, e.g. the shower tray. If you notice such damaged areas (e.g. cracks), report this **to your Customer Centre immediately** so that the adjacent building is not permanently soaked or damaged.



Filters

Cleaning ventilation filters

Please clean the filters of the motorised fans in your wet rooms and kitchens (e.g. inlying bathrooms) at regular intervals (**once a year**) and proceed as follows:



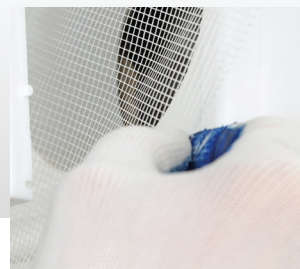
1 Remove the fan cover



2 Wipe the fan and the cover carefully with a damp cloth



3 Use a vacuum cleaner for larger amounts of dirt



4 Suction or wash out the filter fleece, then let it dry and replace it

You can find more information in our house rules.

Water pipes

Flushing water pipes

As part of the implementation of the Drinking Water Ordinance, we have had our drinking water pipe systems checked at regular intervals since 2011 with regard to **legionella prophylaxis**.



5 Min.

As a tenant, you can also make a contribution in this regard. To avoid water contamination, e.g. by legionella, regularly draw water from all taps. If you are away for a prolonged period of time, you should **open all taps for five minutes** after your return. Independently of this, you can also ask a neighbour to do this for you every week during your absence. You can find more information in our house rules.

You will find information on "House rules" here:



! Your **health and safety** are **important** to us!

More beautiful # **together...**

